

eSign-out

A quick guide

To log on to eSign-out::

1. In the Internet browse address line, type **eDischarge** and press enter.
The eSign-out log-in window opens.
2. In the **Novell UserName** and **Novell Password** fields, enter your Novell Userid and password and click the **Login** button.
The main eSign-out window opens displaying a list teams and allowing you to choose your team.



3. Click the appropriate team. For example, to join General Internal Medicine Team A, click the fifth line in the list.

The **General Internal Medicine Team A** team menu appears.

Last Name	First Name	MRN	Gender	DOB	Age	Encounter #	Code Status	Admission Date	Update Date	Detail
ALEXANDER	PIGLING	0217546	F	1960-07-05	47	00300823788	Full Code	2008-01-15	2008-01-18 15:57:02 by Grace Zuo	Sign-out Detail
ALEXANDER	PIGLING	0217546	F	1960-07-05	47	00300823812	Full Code	2008-01-18	2008-01-18 10:33:54 by Grace Zuo	Sign-out Detail
ALEXANDER	PIGLING	0217546	F	1960-07-05	47	00300823820	Full Code	2008-01-21	2008-01-21 11:13:04 by Grace Zuo	Sign-out Detail
BEAUTY	SLEEPING	3053909	F	1962-03-03	45	00300873734	Full Code	2008-01-11	2008-01-15 14:33:00 by Grace Zuo	Sign-out Detail
CLINDOC	TESTD	3100803	F	1964-04-04	43	00291002400	Full Code	2008-01-07	2008-01-11 16:51:36 by Grace Zuo	Sign-out Detail
EDSTEST	IPTMA	3100708	F	1974-04-04	33	00291003267	Full Code	2008-01-18	2008-01-18 17:00:17 by Grace Zuo	Sign-out Detail
EDSTEST	IPTMB	3100709	F	1977-05-05	30	00291002954	Full Code	2008-01-09	2008-01-11 11:11:49 by esoeds	Sign-out Detail
GANDER	GOOSEY	3054473	M	1966-11-18	41	00301023743	Full Code	2008-01-10	2008-01-11 11:01:36 by esoeds	Sign-out Detail

4. In this menu you can either search for a patient or add a new patient to your 'sign out' list.
5. To view the member of your team or to add a new member to your team, click the **Team Profile** tab.
6. To print a detailed list of all the patient entries, click the **View/Print Full** tab.
7. To print a summary of all the patient's signed off, click the **View/Print On-Call** tab.
8. To view the list of patients discharged by the team, click the **Discharged List**.